

# **UKRO Webinar**

## **Become an Expert Evaluator in Horizon Europe**

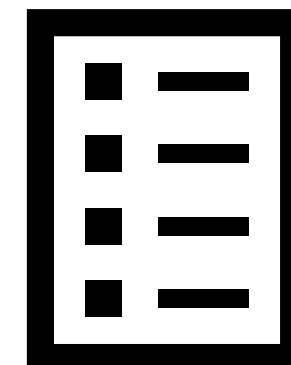
**26 May 2021**

# Welcome to the UKRO Webinar - Housekeeping

- All attendees will be **muted** during this webinar.
- Please use the '**Q&A box**' to submit your questions.
- You can 'up vote' your favourite questions.
- A **chat** function is available and will be monitored.
- This webinar will be **recorded**.
- We recommend that you turn off your VPN whilst using Zoom for the best webinar experience.

# Agenda

- 14.00**      **Becoming a Horizon Expert Evaluator – Welcome and Process overview (UKRO)**
- 14:15**      **Evaluators' testimonies**  
(**Dr Erica Yang** Managing Director - Chilton Computing Limited  
& **Kevin McDonald**, Professor of Sociology, Head, Department of Criminology and  
Sociology, Middlesex University)
- 14.40**      **Top tips on 'evaluator-friendly' proposal writing**
- 14.50**      **Q&A time**
- ~15.00**      **Event close**



# EU Experts Call for Expression of Interest 2021-2027

## Role of Experts

- To assist the EU services **in a personal capacity** as experts with the implementation of EU funding and tenders managed through the Funding & Tenders Portal, in particular:
  - **assessing applications** for funding;
  - **monitoring** of projects and contracts;
  - providing **opinions and advice** on specific issues.
- Tasks may include evaluation, monitoring and advice of all types (such as evaluation of applications, observing evaluation procedures, project reviews, coaching activities, ethics reviews including checks and audits).



EU Experts

Call for Expression of Interest

Funding & Tenders Portal Expert Database

2021-2027

Version 1.0  
22 March 2021

# EU Experts Call for Expression of Interest 2021-2027

## Selection Rules


- Selection of experts is made (as and when needed) from the Database, on the basis of selection criteria such as:
  - professional expertise and experience,
  - language skills (English in particular),
  - geographical diversity,
  - business-sector balance,
  - gender balance (target of 40% of the under-represented sex),
  - regular rotation (target of 25% of newcomers), and
  - absence of conflict of interest.

If you are selected, you will sign a **contract** with the Commission with the details relating to your assignment (e.g. tasks and working arrangements, remuneration and payment arrangements).

A [model contract for experts](#) is available.


# Funding & Tender Opportunities – Work as an Expert section


The screenshot shows the 'Work as an Expert' section of the European Commission's Funding & tender opportunities portal. The page header includes the European Commission logo and navigation links: SEARCH FUNDING & TENDERS, HOW TO PARTICIPATE, PROJECTS & RESULTS, WORK AS AN EXPERT (highlighted), and SUPPORT. A green callout box in the top right corner states: 'The first step is to create an **ECAS account** (European Commission's secure Authentication Service), which will give you access to the F&T Portal.' This callout points to a 'Register' button in the top right corner, which is also highlighted with a green box. Below the header, a blue banner reads 'Work as an expert'. The main content area explains that the European Union Institutions appoint external experts to assist in the evaluation of grant applications, projects and tenders, and to provide opinions and advice in specific cases. A video player on the left shows a woman talking on a phone, with a green callout box stating: 'Once you have ECAS account you can register as expert to be included in the database'. To the right of the video, a list of tasks for experts is provided: Evaluation of proposals, prize applications and tenders; Monitoring of actions, grant agreements, public procurement contracts; Preparation, implementation and evaluation of EU programmes and design of policies. Below this list, a blue button labeled 'Register as expert' is highlighted with a green box. A note below the button states: 'As new expert, you will be first requested to create your EU login account and register your profile.' On the right side of the page, a 'News' section features two articles: 'INEA looking for experts to assess CEF Energy calls' and 'Call for expression of interest 2021-2027 – New'. The bottom of the page includes a 'Quick Links' section.

English 

[Register](#) [Login](#)


Due to a current database failure, you could experience some instability in SyGMA, "My Expert Area", GMS (Grant Management Services) and AMS( Audit Management Morning. We apologise for any inconvenience caused.


have restored all services by Thursday 

 Need help?

## Work as an expert

The European Union Institutions appoint external experts to assist in the evaluation of grant applications, projects and tenders, and to provide opinions and advice in specific cases.

 Being an expert for the European Commission... [Watch later](#) [Share](#)

Watch on 

Once you have ECAS account you can register as expert to be included in the database

In particular, experts assist in:

- **Evaluation** of proposals, prize applications and tenders
- **Monitoring** of actions, grant agreements, public procurement contracts

In addition, experts provide opinion and advise on:

- **Preparation, implementation and evaluation of EU programmes and design of policies.**

In order to select experts, the European Union Institutions publish regularly calls for expression of interest (see list below) detailing the selection criteria, the required expertise, the description of the tasks, their duration and the conditions of remuneration.

Interested? Please join the database of external experts!

[Register as expert](#)

As new expert, you will be first requested to create your EU login account and register your profile.

### News

15 Feb, 2021

**INEA looking for experts to assess CEF Energy calls**

The Innovation and Networks Executive Agency (INEA) is looking for experienced experts in energy to assess project proposals submitted under the 2021 Connecting...


24 Mar, 2021

**Call for expression of interest 2021-2027 – New**

The new call for expression of interest for experts for the programming period 2021-2027 is now open. Note: if you are already registered as an expert answering...

[All news >](#)

### Quick Links



# Completing Expert Profile

A **counter** located at the top right-hand side of the screen tells you how complete your profile is, and if necessary encouraging you to update and add to it to increase your chances of being selected as an EU expert.

**Your profile is 60% complete**

Only experts with complete profiles are contracted.  
Complete all sections to increase your visibility.

**Your profile is 100% complete**

Only experts with complete profiles are contracted.  
Complete all sections to increase your visibility.

## Contracts and Invitations

You have no contracts or invitations at the moment.

## Profile



Personal data



CV



Expertise



Current  
Employment



Education



Languages



Data Protection  
Who can see my profile



Publications



Additional  
information

# Completing Expert Profile

To get an overall view on your experience, we need to know more about you. You increase the chances of being found the more details you enter.

Answer these short questions, it will take about **7 minutes**.

You can skip anytime by clicking My Expert Area on the menu above.

## In what area(s) are you an expert?

Only mention fields where you are an expert. Do not include every field in which you have some knowledge.

(user-centric) privacy preservation [Cryptography, security, privacy, quantum crypto]

(user-centric) privacy preservation [Signature control and signature reduction]

AAS ATM Automated Support [Air Traffic Management ATM]

Abdominal surgery [Surgery]

Ability to telework [Generic skills]

ABP Air-breathing propulsion [Propulsion PRO]

Academic profile [Erasmus+]

Using Horizon terminology can help to match your profile with expertise sought by the call coordinator.

Read Horizon Europe Programme's documents before completing your profile.

## Additional information

ORCID number

9999-9999-9999-999X

Experience in peer reviews or evaluations (outside the Commission)

2000

Experience related to innovation projects

2000

## Congratulations

you are now registered as an expert.

To increase your chances of being selected (and further contracted), continue adding details to your profile.

Add publications / books / articles

Not now



# Completing Expert Profile – registered under H2020? What do you need to do?

## Who can see my profile

This can be modified at anytime

Institutions I agree to work with:

- ☒ EU institutions and bodies
- ☒ Other EU Institutions (European Parliament, European Council, Court of Justice of the European Union, European Central Bank, European Investment Bank, European Court of Auditors, European Committee of the Regions, European Economic and Social Committee, ...)
- ☒ Research funding bodies with a public service mission, based in the EU/EEA countries (other than EU institutions and bodies) or in third countries, associated to Horizon 2020 or to other EU funding programmes, for which the Commission has adopted an adequacy decision
- ☐ Research funding bodies with a public service mission, which are based in third countries, associated to Horizon 2020 or to other EU funding programmes, for which the Commission has not adopted an adequacy decision<sup>1</sup>

1. An 'adequacy decision' recognises that a third country offers data protection standards equivalent to the ones in the EU/EEA countries. In principle, the transfer of personal data to non-adequate third countries is much more risky compared to EU/EEA countries and adequate third countries. Therefore, given the risks, in the absence of an 'adequacy decision', your data may be transferred to a third country if you have provided your explicit consent

I agree to work on :

You cannot edit the choices for the opt-ins since you have an active contract. As soon as your contract is closed the options will be editable again.

- ☒ All programmes and sub-programmes of the above selected EU and non-EU institutions.

If you are contacted for tasks that are beyond your competences, you can always decline to work on these tasks with no further consequences.

Save

Skip this step...

If you previously selected the option to work for **"All programmes and sub-programmes of the above selected EU and non-EU institutions"** in your expert profile, by default you have made yourself available to all current and future programmes and no additional action is required, as you will be automatically included in the list of experts available in Horizon Europe.

However, if you only selected 'Horizon 2020' as the programme that you wished to work as an expert in, you will be required to update your profile by selecting the relevant box.

## Confirmation



By selecting this element all Framework Programmes will be selected automatically. Are you sure you want to continue?

No

Yes

# Resources

- [Funding & Tenders Portal - Work as an Expert Section](#)
- [Call for expressions of interest for experts 2021-2027](#)
- [FAQs](#) section for experts
- [IT How to – Work as an Expert section](#) ('Expert Area' explained step-by-step)
- [Model Contract for Experts](#) (EU Expert Contract)
- [Methodology for expert fees for remote evaluation and ethics review](#)
- The [Horizon Europe Regulation](#) and the [Specific Programme implementing Horizon Europe](#)
- [H2020 Experts names \(annual lists\)](#)

## Beyond F&T Portal

- [Call for COST external experts](#) (European Cooperation in Science and Technology)

# Become an Expert Evaluator in Horizon Europe



Please **use the 'Q&A' function**  
to submit your questions

*Thank You*  
for joining us!